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## Collection Notice Statement

St Catherine's College Inc (ABN 33 871 420 832) is committed to protecting the privacy of individuals and their personal information or personal data (as defined in the Privacy Act 1988 (Cth) (Australian Privacy Act) together with the Privacy Law, in respect of individuals within Australia) or personal data (as defined in the General Data Protection Regulation (GDPR) in respect of individuals in the EU).

Please read this carefully as it will have important consequences for you in relation to the collection, use and disclosure of your personal information or personal data provided to St Catherine's College Inc.

You understand that:

1. St Catherine's College Inc is the party who is collecting your personal information or personal data. You can contact us by email at [admissions@stcatherines.uwa.edu.au](mailto:admissions@stcatherines.uwa.edu.au) , or alternatively you can write to us at 2 Park Road, Crawley, WA 6009 Australia.
2. The purposes of St Catherine's College Inc collecting your personal information or personal data includes but is not limited to:
  - i. verifying your details, and enrolment at an eligible University;
  - ii. processing your application for enrolment at a St Catherine's College Inc residence;
  - iii. providing you with accommodation, and all of the related support and services that St Catherine's College Inc offers to residents;
  - iv. assisting you in the case of any injury or emergency in connection with us or that occurs on St Catherine's College Inc's premises; and
  - v. to exercise St Catherine's College Inc's duty of care to you when you are on its premises and assist with your rehabilitation;
  - vi. processing any payments in connection with your enrolment at a St Catherine's College Inc residence;
  - vii. providing you with marketing materials concerning upcoming events St Catherine's College Inc thinks may be of interest to you;
  - viii. ensuring your safety when on St Catherine's College Inc's premises and verifying any instances of breach of its rules, the applicable law or complaints by way of video recording and image capture,
  - ix. and you agree to your personal information or personal data being collected and used for, and in connection with, these purposes and any other purpose in St Catherine's College Inc's Privacy Policy.
3. Wherever possible we collect personal information directly from you. In some instances, we may collect personal information or personal data from your alternative contact (such as your parent or guardian). You acknowledge that your alternative contact is aware that St Catherine's College Inc holds their information for the purposes of exercising its duty of care to you. We may also collect personal information or personal data from third parties including your university (if you are a student applicant).
4. In some instances, St Catherine's College Inc may collect personal information or personal data from you which is unsolicited. To the extent reasonable, St Catherine's College Inc will delete or de-identify any unsolicited personal information. However, due to the nature of St Catherine's College Inc's IT system, if you use St Catherine's College Inc's IT system to send or receive personal emails St Catherine's College Inc will be unable to remove any personal information or personal data which is backed up and stored on St Catherine's College Inc's servers. You acknowledge and you agree to your personal information or personal data being collected and stored by St Catherine's College Inc.
5. If St Catherine's College Inc does not collect this personal information or personal data in connection with the purposes in paragraph 2, it may not be able to assist you with your application to reside at a St Catherine's College Inc premises.

6. Your personal information or personal data being disclosed to the following classes of people and organisations for the purposes in paragraph 2:
  - i. St Catherine's College Inc, its personnel and related entities;
  - ii. your financial institution and St Catherine's College Inc's financial institution;
  - iii. third party service providers (such as IT suppliers);
  - iv. medical or health service providers that are required to assist you in the case of an emergency;
  - v. third parties who assist with the marketing process and any other organisation set out in St Catherine's College Inc's Privacy Policy.
7. It is possible that some of the information collected for the purpose of your residence at St Catherine's College Inc premises may be disclosed to St Catherine's College Inc's related bodies corporate or service providers outside of Australia. You consent to your information being disclosed to a destination outside Australia for this purpose, and you understand and acknowledge that the Australian Privacy Principle 8.1 will not apply to such disclosures of your personal information or personal data outside of the relevant jurisdiction.
8. St Catherine's College Inc's Privacy Policy sets out the process as to how you can access and correct any of your personal information collected for the purposes outlined in paragraph 2, as well as to how you can make a complaint if St Catherine's College Inc has breached the Privacy Law in the handling of your personal information. St Catherine's College Inc's Privacy Policy is available at <https://www.stcatherines.uwa.edu.au/privacy-policy> or you can request a copy from St Catherine's College Inc at the contact details in item 1 above.

Last updated: 10 November 2021